

# Draft Agenda

**U.S. Department of Commerce  
National Telecommunications and Information Administration (NTIA)  
November 18, 2019 Multistakeholder Meeting  
Software Component Transparency**

**10:00 a.m. – 4:00 p.m. ET  
American Institute of Architects,  
1735 New York Ave., NW., Washington, DC 20006**

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**Meeting Goal:** Identify Goals and Next Steps for Stakeholder Work

- 10:00 a.m. Welcome: Allan Friedman (Director of Cybersecurity Initiatives, NTIA) and Evelyn Remaley (Associate Administrator, NTIA)
- 10:10 a.m. Working Group Presentations: Summary of Published Document and Review of Identified Gaps
- Framing and Understanding the Problem
  - Use Cases and State of Practice
  - Standards and Formats
  - Healthcare Proof of Concept
- 11:10 a.m. Facilitated Stakeholder Discussion: Gap Analysis and Potential Goals of Further Work
- 12:15 p.m. Lunch
- 1:15 p.m. Facilitated Stakeholder Discussion: From Goals to Action Items and Potential Workstreams
- 3:15 p.m. Facilitated Stakeholder Discussion: Process Details, Coordinating between the Groups, Logistics, and Schedule
- 4:00 p.m. Adjourn