

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 20-10-S13020		OMB Control No. 0660-0038 Expiration Date: 8/31/2016	
1. Recipient Name KANSAS OFFICE OF INFORMATION AND TECHNOLOGY SERVICES		4. EIN 48-6029925		6. Report Date (MM/DD/YYYY) 10/28/2014	
3. Street Address LANDON STATE OFFICE BUILDING, 900 SW JACKSON STREET, SUITE 751 SOUTH		7. Reporting Period End Date: 09/30/2014			
5. City, State, Zip Code TOPEKA, KS 66612		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 07/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	804			
2	Broadband Conferences	0			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governances Meetings	2			
6	Education & Outreach Materials (flyers & handouts)	600			
7	Phase II Activities	N/A			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
A lot of time was spent preparing for a statewide PSBN conference to broaden outreach information about FirstNet including direction and timeframes. Continued to attend stakeholder meetings and make as many contacts as possible.					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
Not at this time.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

We have been working with our FEMA regional 7 partners to enhance our outreach coordination. This has proven to be very beneficial for best practice effort.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

We just opened up conversations with the University public safety departments which proved beneficial in realizing how they work with the community public safety officials and how they would utilize PSBN

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	.54	Provide oversight of all SLIGP project activities	No change
OEC Trainer	.54	Dissemination of SLIGP information to general public	No Change
OEC Trainer	.54	Dissemination of SLIGP information to general public	No change
Outreach Coordinator	1.0	Education & outreach of PSBN to general public	No change
Outreach Coordinator	1.0	Education & outreach of PSBN to general public	No change
Grant Administrator	1.0	Administer SLIGP grant	No change

Add Row

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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.


Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Program Development Information Gathering Legal Assistance Assistance as Required	Vendor	N	N	TBD	TBD	\$863,593	\$0	

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13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$481,500	\$267,300	\$748,800	\$106,878	\$92,087	\$198,965
b. Personnel Fringe Benefits	\$198,756	\$109,353	\$308,109	\$41,866	\$34,689	\$76,555
c. Travel	\$230,760	\$70,956	\$301,716	\$16,912	\$1,851	\$18,763
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$9,750	\$2,589	\$12,339	\$8,092	\$0	\$8,092
f. Subcontracts Total	\$863,593	\$0	\$863,593	\$0	\$0	\$0
g. Other	\$16,431	\$0	\$16,431	\$5,311	\$0	\$5,311
h. Total Costs	\$1,800,790	\$450,198	\$2,250,988	\$179,059	\$128,627	\$307,686
i. % of Total	80%	20%	100%	58%	42%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Pamela Fink, CPM, Director-Office of Financial Management				785 296-7703		
				16d. Email Address		
				Pam.Fink@da.ks.gov		
16b. Signature of Authorized Certifying-Official				16e. Date Report Submitted (month, day, year)		
				10/28/2014		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data

sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.