

U.S. Department of Commerce			2. Award or Grant Number 18-10-S13018			
Performance Progress Report			4. EIN 35-6000158			
1. Recipient Name INTEGRATED PUBLIC SAFETY COMMISSION			6. Report Date (MM/DD/YYYY) 1-30-2015			
3. Street Address 100 N SENATE AVENUE, IGC-N340			7. Reporting Period End Date: 12-31-2014			
5. City, State, Zip Code INDIANAPOLIS, IN 46204-2213			8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: (09/01/2013)	10b. End Date: (08/31/2016)					
11. List the individual projects in your approved Project Plan						
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended	
1	Stakeholder Meetings	16 meetings/1130 attendees				
2	Broadband Conferences	0				
3	Staff Hires	0				
4	Contract Executions	0				
5	Governance Meetings	4				
6	Education and Outreach Materials	1500				
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.						
Milestone Activities						
<ol style="list-style-type: none"> 1. Indiana submitted the Initial Consultation Package to FirstNet on December 22, 2014. 2. Governance Meetings – Four governance meetings were held in this reporting period. The Integrated Public Safety Commission (IPSC) and Statewide Interoperability Executive Committee (SIEC) both held quarterly meetings on December 16. Two SIEC monthly conference calls were also held. FirstNet/broadband updates and activity details were provided to commissioners/representatives at all meetings. 3. Stakeholder Meetings – <ul style="list-style-type: none"> • Outreach staff attended/purchased booth space at four (4) Association conferences: the Indiana Town Marshal’s Meeting (60 attendees); the Indiana Emergency Manager’s Association Annual conference (250 attendees); the Indiana Association of County Commissioners (500 attendees); and the Indiana New Sheriff’s School (120 attendees). • Staff continued to attend all 10 District Planning Council meetings. The District Planning Councils meet monthly or every other month, and attending these meetings is a cornerstone of our state outreach and marketing efforts. During this quarter, we attended 12 District Planning Council meetings, reaching approximately 200 individuals. 4. Other Activities – Project staff continues to meet weekly to discuss broadband issues, strategy and logistics. The two chairs of the Indiana Broadband Working Group (Indiana Department of Homeland Security Executive Director David Kane and Indiana Chief Information Officer Paul Baltzell) attend these meetings at least once a month, 						

along with other key FirstNet interested parties.

Project Team attended all NCSWIC and FirstNet/NTIA webinars and participated in the SPOC calls. SWIC attended NCSWIC meeting in Norman, OK.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Our new Comptroller has been working with NTIA to clarify issues observed with previous reports. Any adjustments to previous FFRs will be submitted for our files. She will make draws from ASAP on an established basis once she is set up in the system.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

We reached a new audience when we attended the Indiana Association of County Commissioners. Most of the elected officials we spoke to were not aware of FirstNet. Since these stakeholders hold the key to county finances, it is and will continue to be an important audience to target.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

NA

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Executive Director	.15	FirstNet Single Point of Contact	
Statewide Interoperability Coordinator (SWIC)	.5	Provides project oversight	
Communications Director	.5	Directs outreach program and oversee grant reporting	
Comptroller	.05	Supports budgetary and financial requirements, including grants and RFPs	
Operations Manager	.05	Provides operational support	
Logistics Manager	.05	Provides technical guidance (SME)	
Field Coordinator	.5	Provides outreach/education	
Field Coordinator	.5	Provides outreach/education	
Administrative Assistant	.05	Provides administrative support for governance meetings and other project requirements	
Clerk	.045	Provides clerical support	
Co-chair of Exec Comm (IN DHS Dir)	.05	Provides Governance	
Co-chair of Exec Comm (CIO)	.05	Provides Governance	
Gov's Ofc Public Safety Counselor	.05	Provides Governance	

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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Conference Planner: Professional Conventions and Meetings. Inc. (ProCaM)	Vendor	N	Y	09/01/2014	08/31/2015	7,650	0	NA
TBD	Asset Survey	Vendor	N	N	TBD	TBD	529,000	0	NA
TBD	Data Collection/Alignment	Vendor	N	N	TBD	TBD	1,369,375	0	NA


13b. Describe any challenges encountered with vendors and/or subrecipients.

We underbudgeted the Conference Planner expenses. Actual expenses will be approximately \$24,000, not the \$7,650 budgeted amount.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0.00	454,005.00	454,005.00	0.00	97,171.24	97,171.24
b. Personnel Fringe Benefits	0.00	127,121.00	127,121.00	0.00	27,207.94	27,207.94
c. Travel	328,959.00	0.00	328,959.00	12,909.98	0.00	12,909.98
d. Equipment	0.00	0.00	0.00	403.97	0.00	403.97
e. Materials/Supplies	0.00	0.00	0.00	147.11	0.00	147.11
f. Subcontracts Total	1,906,025.00	0.00	1,906,025.00	12240.00	0.00	12240.00
g. Other	119,520.00	7,500.00	127,020.00	31,310.14	0.00	31,310.14
h. Total Costs	2,354,504.00	588,626.00	2,943,130.00	57,011.20	124,379.18	181,390.38
i. % of Total	80%	20%	100%	31.4%	68.6%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.	
16a. Typed or printed name and title of Authorized Certifying Official David W. Vice Executive Director, Indiana Integrated Public Safety Commission State Point of Contact	16c. Telephone (area code, number, and extension) 317.233.8625
	16d. Email Address dvice@ipsc.in.gov
16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year) 01/30/2015

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.