

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	66-10-S13066
				4. EIN:	980018947
1. Recipient Name	Guam Homeland Security / Office of Civil Defense			6. Report Date (MM/DD/YYYY)	7/31/2016
3. Street Address	221B Chalan Palasyo			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016 (revised)
5. City, State, Zip Code	Agana Heights, Guam 96910			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	176	Lt. Governor's Public Safety Committee meeting, individuals in public safety, etc.		
2	Individuals Sent to Broadband Conferences	2	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	No hires during this quarter		
4	Contracts Executed	0	None		
5	Governance Meetings	0	None		
6	Education and Outreach Materials Distributed	170	Website (www.GuamPSBN.org) hits during quarter, Fact Sheets on Public Safety Broadband Network		
7	Subrecipient Agreements Executed	0	None		
8	Phase 2 - Coverage	Stage 5 and 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
9	Phase 2 – Users and Their Operational Areas	Stage 5 and 6			
10	Phase 2 – Capacity Planning	Stage 4			
11	Phase 2 – Current Providers/Procurement	Stage 4			
12	Phase 2 – State Plan Decision	Stage 2			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>Program Coordinator attended the April meeting of the Lt. Governor's Public Safety Committee and provided copies of the PEIS documents for review and encouragement to submit comments before deadline. New SPOC and Program Coordinator attended the SPOC Spring Meeting in McLean, VA from April 12 -13, 2016. A copy of the outreach video produced for the Guam Public Safety Broadband Network was shared with FirstNet and uploaded to the FirstNet Tumblr account. Unfortunately the number of hits and/or views are not recorded on this performance progress report. There was no governance body meeting this quarter. In June, the Program Coordinator and a GovGuam Office of Technology employee attended the PSCR Stakeholder Meeting in San Diego, CA from June 7 - 9, 2016.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.					
<p>Anticipated projects in Quarter 13 is to seek video production services to produce additional videos highlighting the NPSBN and how it can assist in Guam's Public Safety Community. In August 2016, FirstNet will visit Guam for the Consultation Task Team - Quality of Service, Priority and Preemption presentation.</p>					
11d. Describe any success stories or best practices you have identified. Please be as specific as possible.					

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Program Coordinator III	100%	Manages SLIGP - financial, outreach/education activities; data collection and any related activities involving the SLIGP and Nationwide Public	
		Safety Broadband Network	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Guam Webz	Hosting and Maintenance of GuamPSBN.org	Vendor	Y	N				\$0.00
Westin Resort Guam	Meeting room space for Initial Consultation Mtg	Vendor	Y	Y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Sheraton Laguna Resort	Meeting room space	Vendor	Y	y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Pacific Star Hotel	Meeting room space	Vendor	Y	y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Copy Express	Printing/Copy Services	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Fast Copy	Printing/Copy Services	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Victoria Printing	Printing/Copying/Banner Production	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Guam Webz	Website Developer	Vendor	Y	Y	8/20/2015	12/31/2015	\$1,848.00	\$0.00
Victoria Printing	Graphic Design Services	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00
American Printing	Printing/Production services	Vendor	Y	Y	5/1/2105	9/30/2015	\$500.00	\$0.00
Copy Express	Printing/Copying/Banner Production	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00
Sorensen Media Group	Video Production Services	Vendor	Y	Y	9/21/2015	12/31/2015	\$5,000.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.


Contract for the hosting and maintenance of the Guam PSBN website has been delayed since November 2015 and as of June 30 has not been issued. Continue to work with the GovGuam GSA to finalize and get contract finalized and executed.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$166,200.20	\$0.00	\$166,200.20	\$69,250.16		\$69,250.16
b. Personnel Fringe Benefits	\$78,822.71	\$0.00	\$78,822.71	\$23,054.10		\$23,054.10
c. Travel	\$83,360.00	\$0.00	\$83,360.00	\$30,781.01		\$30,781.01
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$25,800.00	\$0.00	\$25,800.00	\$4,541.38		\$4,541.38
f. Subcontracts Total	\$148,397.35	\$0.00	\$148,397.35	\$11,224.12		\$11,224.12
g. Other	\$10,000.00	\$0.00	\$10,000.00	\$0.00		\$0.00
h. Indirect	\$16,719.74	\$0.00	\$16,719.74	\$0.00		\$0.00
i. Total Costs	\$529,300.00	\$0.00	\$529,300.00	\$138,850.77	\$0.00	\$138,850.77
j. % of Total	100%	0%	100%	100%	0%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and extension)
Charles V. Esteves, Acting Guam Homeland Security Advisor		671-478-0282
16b. Signature of Authorized Certifying Official:		16d. Email Address:
		leigh.pereda@ghs.guam.gov
		Date:
		7/29/2016