

<b>U.S. Department of Commerce</b>		<b>2. Award or Grant Number: 06-10-S13006</b>	
<b>Performance Progress Report</b>		<b>4. EIN: 680278801</b>	
<b>1. Recipient Name:</b> California Governor's Office of Emergency Services		<b>6. Report Date:</b> 4/30/2014	
<b>3. Street Address:</b> 3650 Schriever Ave		<b>7. Reporting Period End Date:</b> 3/31/2014	
<b>5. City, State, Zip Code:</b> Mather, CA 95655		<b>8. Final Report</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>9. Report Frequency</b> <input checked="" type="checkbox"/> Quarterly
<b>10a. Project/Grant Period</b> Start Date: 08/01/2013	<b>10b. End Date:</b> 07/31/2016		

**11. List the individual projects in your approved Project Plan**

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	152			
2	Training Sessions (Phase II)	0			
3	Broadband Conferences	3			
4	Staff Hires (FTE)	3			
5	Contract Executions	1			
6	Statutory or Regulatory Changes	0			
7	Governance Meetings	1			
8	Education and Outreach Materials	0			
9	Phase II Activities (including later Contract Executions)	0			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

Cal OES finalized hiring the three full-time SLIGP AGPAs. Also, Cal OES executed a contract with Science Application International Corp (SAIC) to oversee the outreach and education stage of the SLIGP. The California First Responders Network (CalFRN) Board had their first meeting in February (Governance). Cal OES Public Safety Communications officials attended over twelve meetings where they were able to reach stakeholders and attended three public safety broadband conferences. Cal OES will be holding our first town hall outreach meeting in June.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

Cal OES will be making minor staffing adjustments but nothing that will result in a change to 10% of the total funding.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

The \$414.27 difference between the 'Federal funds expended' in the PPR and the FFR is due to a staff member being upgraded from a Matching-funded Staff Analyst to a Grant Funded AGPA. This holds true for the \$628 in matching funds as well. This will be manually corrected prior to the next PPR.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

Cal OES held a planning workshop with SAIC contractors to discuss our plan for stakeholder outreach. SAIC has already done a similar process in the state of Oregon and brought many best practices to the workshop.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Three Limited Term positions were hired and became operational during Quarter 3.

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
Statewide Interoperability Coordinator	.25	Telecommunications Governance	n/a
Staff Services Manager	.10	Grant Management	n/a
Associate Governmental Program Analyst 100%	1	Grant Management	n/a
Associate Governmental Program Analyst 100%	1	Project Management	New hire
Associate Governmental Program Analyst 100%	1	Project Management	New hire
Associate Governmental Program Analyst 100%	1	Project Management	Upgraded from SSA (below)
Staff Services Analyst 70%	.70	Project Management Assistance	vacated
Career Executive Assistant II	.40	Project Management	n/a
Senior Telecomms Engineer	.45	Project Management	n/a
Department Program Manager III	.40	Project Management	n/a
Department Program Manager II	.45	Project Management	n/a
Staff Services Manager II	.50	Project Management	n/a
Associate Information Staff Analyst	.40	Project Management	n/a

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**13. Subcontracts (Vendors and/or Subrecipients)**

N/A

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/R FQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Science Application International Corporation	Public Outreach and Education	Vendor	Y	Y	2/14/14	2/13/16	\$438,750		

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**13b. Describe any challenges encountered with vendors and/or subrecipients. N/A**

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$961,953	\$895,434	\$1,857,387	\$29,219	\$37,429	\$66,648
b. Personnel Fringe Benefits	\$134,529	\$515,556	\$650,085	\$15,118	\$15,092	\$30,210
c. Travel	\$200,700	\$0	\$200,700	\$1,854	\$0	\$1,854
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$6,860	\$7,200	\$14,060	\$0	\$0	\$0
f. Subcontracts Total	\$3,210,750	\$0	\$3,210,750	\$0	\$0	\$0
g. Other	\$23,416	\$1,007	\$24,423	\$2,472	\$0	\$2,472
h. Indirect Costs	\$1,138,578	\$0	\$1,138,578	\$17,352	\$0	\$17,352
h. Total Costs	\$5,676,786	\$1,419,197	\$7,095,983	\$66,015	\$52,521	\$118,536
i. % of Total	80%	20%	100%	56%	44%	100%

<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>	
<b>16a. Typed or printed name and title of Authorized Certifying Official</b>  Kris Whitty Division Chief Homeland Security and Prop 1B Division	<b>16c. Telephone (area code, number, and extension)</b>  916-845-8251
	<b>16d. Email Address</b>  Kris.whitty@caloes.ca.gov
<b>16b. Signature of Authorized Certifying Official</b> 	<b>16e. Date Report Submitted (month, day, year)</b>  5/7/14

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