

U.S. Department of Commerce		2. Award or Grant Number 60-10-S13060			
Performance Progress Report		4. EIN 97-0000676			
1. Recipient Name American Samoa Department of Homeland Security (ASDHS)		6. Report Date (MM/DD/YYYY) 10/30/2014			
3. Street Address PO Box 4567		7. Reporting Period End Date: SEP 30, 2014			
5. City, State, Zip Code Pago Pago, AS 96799		8. Final Report <input type="checkbox"/> Yes <input type="checkbox"/> No		9. Report Frequency <input type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: 9/1/2013	10b. End Date: 08/31/2016				
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	7	\$7,000.00	0.00	0%
2	Training Sessions	0			0%
3	Broadband Conferences	5 people	\$21,600.00	\$1,751.59	8%
4	Staff Hire (Full Time Equivalent)	1 Staff	\$17,000.00	\$7,913.90	47%
5	Contract Executions	0			0%
6	Statutory or Regulatory Changes	0			0%
7	Governance Meeting	2 Meetings			0%
8	Educational Material	0 Educational Materials			0%
9	Phase II Activity	TBD			0%
<p><b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b></p> <p><b>Milestone activities:</b></p> <p>This quarter, 2 Governance meetings were conducted with the members of the Territorial Emergency Communications Committee (TECC) on Land Mobile Radio Projects and briefly on the FirstNet program as well as a meeting with the other states and territories, including the State of Hawaii, in Kauai, HI on July 1 and 2. Members gained a better understanding of the challenges faced by both sides, FirstNet and the States &amp; Territories. The American Samoa SPOC, 3 staff members and 1 stakeholder/subject-matter expert attended the Kauai meeting in July 2014. The meeting was constructive in terms of outreach and strategic planning and productive in providing a better understanding of the FirstNet program requirements and approaches through presentations by those in attendance. Most importantly, American Samoa was able to gain a more personal audience with regional partners and key organizers and leadership of FirstNet. Delays with the hiring processes within the American Samoa Government Department of Human Resources continue to hinder processes of achieving required activities of the SLIGP.</p> <p>Another notable meeting attended from June 3-5, 2014 in Westminster, Colorado was the 2014 Public Safety Broadband Stakeholder Meeting. This meeting was attended by 3 ASDHS staff and 1 subject-matter expert.</p>					

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Consideration of a proposed revised budget to insert a line item under contractual services may expedite the recruitment of needed experienced professional services. Compliance with the normal personnel hiring processes may ultimately place the SLIGP at risk.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Establishing a Pacific islands forum inclusive of the state of Hawaii, the Territories of American Samoa, Guam, CNMI, Puerto Rico, US Virgin Islands and perhaps the state of Alaska, is a worthy approach to addressing challenges faced by island communities due to geographical distances as a result of vast ocean and land borders. Logistical difficulties such as limited and/or regimented air and ocean-going transportation schedules and views with respect to cultural traditions render unique situations to island communities.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

As stated in 11b, proposing a revision with the approved budget to allow for contractual services may provide a viable partial solution to our staffing problem. The absence of qualified, competent and experienced technical support personnel is impacting the project's timeline. While we had anticipated this staffing issue to be resolved by Q3, delays with recruitment are outside our control. ASDHS does not recruit its own personnel.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	.5	Provide additional oversight and incorporation into the State Interoperability Plan	Work on SLIGP as collateral duties
SLIG-P Program Coordinator	1.0	Provide administrative oversight of project for grants management, governance, and	Position not filled;

		outreach activities	duties are absorbed collaterally by another employee
Technical/Administrative Support Staff	1.0	Provide support role in assisting in coordination of all SLIG-P activities and performing the leg-work for all the activities proposed in the plan.	Started work on SLIGP
Technical/Administrative Support Staff	0	Provide support role in assisting in coordination of all SLIG-P activities and performing the leg-work for all the activities proposed in the plan.	Position not filled

**13. Subcontracts (Vendors and/or Subrecipients)**

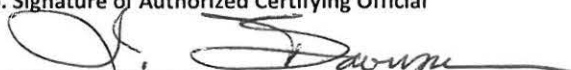
NONE

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned

**13b. Describe any challenges encountered with vendors and/or sub recipients.**

NONE

<b>14. Budget Worksheet</b>						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	291,000	0	291,000	16,770.26	0	16,770.26
b. Personnel Fringe Benefits	48,597	0	48,597	2,814.41	0	2,814.41
c. Travel	54,981	0	54,981	54,072.83	0	54,072.83
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	15,175	0	15,175	0	0	0
f. Subcontracts Total	0	0	0	0	0	0
g. Other	30,000	0	30,000	0	0	0
h. Indirect Costs	63,177	0	63,177	3,398.42	0	3,398.42
i. Total Costs	502,930	0	502,930	77,055.92	0	77,055.92
j. % of Total	100%	0%	100%	100%	0%	100%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
<b>16a. Typed or printed name and title of Authorized Certifying Official</b>				<b>16c. Telephone (area code, number, and extension)</b>		
IUNIASOLUA T. SAVUSA, DIRECTOR				684-699-0365		
AMERICAN SAMOA DEPARTMENT OF HOMELAND SECURITY				<b>16d. Email Address</b>		
				i.savusa@asdhs.as.gov		
<b>16b. Signature of Authorized Certifying Official</b>				<b>16e. Date Report Submitted (month, day, year)</b>		
				10/30/2014		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.